

## **Project management for successful researchers**

### **Description and objectives**

After this workshop, participants will have methods and tools to successfully develop, manage and supervise research projects. They will be able to:

- Set project objectives
- Structure and plan a project
- Define roles and responsibilities in projects
- Create the project budget
- Manage risks
- Establish a communication plan
- Guide and control projects in a flexible and meaningful way.

The workshop addresses the following questions:

- What is a project and what are the main impact factors?
- What should I do to successfully complete my research projects?
- How should I structure, plan and guide my projects?
- How should I communicate with my stakeholders (prof., team members, sponsors, etc.)?

### **Approach**

No prior knowledge of project management is required for this very practical workshop. Theoretical inputs will be applied during the group exercises. All participants should be working on approved/financed research projects.

### **Trainer**

Dr. Carine Galli Marxer, physicist, project manager and trainer, Cubisma Ltd.