



**北京外国语大学**  
**Beijing Foreign Studies University**  
**FACT SHEET 2019/2020**

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**Institutional Information**

<b>Name</b>	Beijing Foreign Studies University
<b>City, Country</b>	Beijing, China
<b>Official website</b>	<a href="http://www.bfsu.edu.cn/">http://www.bfsu.edu.cn/</a>
<b>Website for international students</b>	<a href="http://lb.bfsu.edu.cn/">http://lb.bfsu.edu.cn/</a>
<b>Address</b>	Beijing Foreign Studies University, No.2, North Xisanhuan Road, Hai Dian Distric, BeiJing, China. (Postcode 100089)

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**International Student Service/ Overseas Students Affairs Office**

<b>Website</b>	<a href="https://osao.bfsu.edu.cn/">https://osao.bfsu.edu.cn/</a>
<b>Director</b>	Li Bing <a href="mailto:libing@bfsu.edu.cn">libing@bfsu.edu.cn</a>
<b>Email Address &amp; Phone number</b>	<a href="mailto:wsclxb@bfsu.edu.cn">wsclxb@bfsu.edu.cn</a> 86 10 8881-6549/8881-0671
<b>Postal Address</b>	Room 201, 2rd floor of Student Center Building, East Campus. Beijing Foreign Studies University, No.2, North Xisanhuan Road, Hai Dian Distric, BeiJing, China. (Postcode 100089)
<b>Office hour</b>	Monday – Friday: 8:30 a.m. – 12:00 a.m./2:00 p.m. – 5:30 p.m. Monday – Friday: 9:00 a.m. – 11:30 a.m./2:00 p.m. – 4:30 p.m. (Spring Festival and Summer Holiday)

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**Academic Information**

<b>Academic calender</b>	Divided into two semesters (Spring & Fall) Specific calender: <a href="https://jwc.bfsu.edu.cn/archives/1243">https://jwc.bfsu.edu.cn/archives/1243</a>
<b>Basic information for schools and courses</b>	<a href="https://osao.bfsu.edu.cn/info/1044/1236.htm">https://osao.bfsu.edu.cn/info/1044/1236.htm</a>
<b>Language of instruction</b>	Chinese and English
<b>Number of Credit per semester</b>	In accordance with courses selected by students as well as the agreement

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## Courses and Study Requirements

<b>Course load</b>	In accordance with the agreement: Exchange students are expected to study full-time
<b>Courses for exchange students</b>	School of Chinese Language and Literature: In accordance with the Chinese language level of students and the courses requested by the home University For details, please consult School of Chinese Language and Literature: 88816442
<b>Language of instruction</b>	Chinese and English
<b>Language requirements</b>	In accordance with the agreement: 1. For students who want to study Chinese, there is no specific language proficiency requirement. 2. For students who want to study in English, it is recommended that the student's level of English language proficiency is equivalent to IELTS 6.5/ TOEFL 90.
<b>Number of Credit per semester</b>	In accordance with courses selected by students as well as the agreement

## Nomination & Application

<b>Nomination Period</b>	Nomination is to be done by the home university Deadline of nomination: Fall semester: by end of April Spring semester: by end of November
<b>Number and study duration of nominees</b>	In accordance with the agreement
<b>Application period</b>	Students need to do application online: <a href="http://study.bfsu.edu.cn">http://study.bfsu.edu.cn</a> Application period: Fall semester: from 15 April to end of May each year Spring semester: from 15 October to end of December each year
<b>Application materials</b>	Photograph (passport size with white background), photocopy of passport, passport or ID card of guardian and the guardian guarantee, the transcripts of the host university, and recommendation letter/nomination letter of the host university

<b>Application fee</b>	400 RMB for School of Chinese Language and Literature, 800 RMB for other departments. Whether students will be waived of application fee will be in accordance with the agreement.
<b>Supporting documents</b>	Please see <i>A Letter to Incoming Students</i> Link: <a href="https://lb.bfsu.edu.cn/">https://lb.bfsu.edu.cn/</a>
<b>Application process for exchange students</b>	Please see <i>Exchange Students Application Procedures</i> Link: <a href="https://osao.bfsu.edu.cn/info/1044/1229.htm">https://osao.bfsu.edu.cn/info/1044/1229.htm</a>

### Student Accommodation

New students are not allowed to reserve room in advance. Room are to be arranged by the teacher during registration, although students may tell the teacher their accommodation preference and their requirements would be fulfilled as long as there is room available.

For room fees please see the table below:

#### BFSU accommodation

类型 Type of lodging	长期生 Price paid by semester		短期生 Price	校内价格 Price for non-student	房间设备 Equipments
单人间（白楼）B Single room (White Building) B	60 Yuan/Day		80Yuan/Day	90 Yuan/Day	—
单人间（白楼）C Single room (White Building) C	70 Yuan/Day		90 Yuan/Day	140 Yuan/Day	Bathroom
单人间（国交楼）普 Single room (Guojiao Building) Normal	70 Yuan/Day		90 Yuan/Day	100 Yuan/Day	—
单人间（小）（国交楼） Single room (small) (Guojiao Building)	90 Yuan/Day		110 Yuan/Day	140 Yuan/Day	Bathroom
单人间（大）（国交楼） Single roon (big) (Guojiao Building)	90 Yuan/Day		110 Yuan/Day	150 Yuan/Day	Bathroom
双人间 Double Room	40 Yuan/Day		50 Yuan/Day	100 Yuan/Day	—
2号楼 No.2 Building	25 Yuan/Day (year)	30 Yuan/Day (semester)	35 Yuan/Day	/	—
1号楼 No.1 Building		30 Yuan/Day	35 Yuan/Day		
套间（国交楼） Flat (Guojiao Building)	130 Yuan/Day		140 Yuan/Day	280 Yuan/Day	Bathroom, sitting room
套间（白楼） Flat (White Building)	130 Yuan/Day		150 Yuan/Day	300 Yuan/Day	Bathroom, sitting room, kitchen
专家楼一居 (Expert Building)	*	*	*	180 Yuan/Day	

#### Alternative housing

Outside campus and inside campus

#### Contact information

Jiang Ying [jiangying@bfsu.edu.cn](mailto:jiangying@bfsu.edu.cn)  
[wsclxb@bfsu.edu.cn](mailto:wsclxb@bfsu.edu.cn)

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## Preparation for Arrival

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### Visa

Students need to apply for a student visa.  
Materials needed for visa application (Admission Notice, JW 201/202 etc.) would be posted to home university after he/she is accepted.

### Airport collection

BFSU will arrange buses to pick up students from Beijing-Capital International Airport (Terminal 3) during specific time. Since each year the collection time could vary, students should take the collection arrangements in *A Letter to Incoming Students* (which will be posted to students together with Admission Notice) as standard.

### Insurance

- It is a policy of the Chinese government that all overseas students who study in China for one semester or more should purchase Inpatient Medical and Accident Insurance. The Insurance can be purchased from the assigned Insurance Company. The fee is 400 Chinese Yuan for one semester and 800 Chinese Yuan for one academic year. Overseas students without this insurance cannot register at BFSU.  
- Insurance only can be purchased on spot upon registration.  
WeChat Official Accounts: Search “北外留办” in WeChat

### BFSU in social media

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